



2018 Hotel RFP

GBTA-DFW Chapter brings travel industry suppliers and buyers together for professional development, successful networking opportunities and the exchange of ideas – all producing powerful results. Please complete the form if you are interested in becoming one of our selected meeting locations. We will showcase 9 locations this year.

Meeting time frame:

10:30am – 11:00am – registration and networking (pre function area with 4 tables and 2 chairs at each table)

11:00am – 12:00pm – guest speaker/program

12:00pm – 1:00pm – lunch and announcements

To qualify for **January, April, June and October the property must provide a conference room for the Travel Manager meeting. **

Hotel Name:

Hotel Address:

Contact Name:

Contact Phone:

Contact Email:

Please list your first and second preferred date.

January 16

June 19

February 20

July 17

March 20

September 18

April 17

October 16

December 4

Food/Beverage needs: Budget \$30 inclusive per attendee. Use this platform to impress your clients or future clients and your competitors.

Audio/Visual requirements – Complimentary

- Podium
- Wireless microphone and mic holder
- Lapel mic
- LCD projector and screen
- Sound
- Slide advancer
- Stage w/stairs

A clear view of the podium must be available to all attendees and the hotel must provide adequate audio for speakers.

Parking: Complimentary

Room for Speaker: Complimentary / Reduced Rate

Internet Access for registration desk: Complimentary

Drawing for give away.

Please contact us with any questions. Info@dfw-bta.org

Email all forms to info@dfw-bta.org by October 31, 2017.

Thank you